



ORLEANS PARISH SCHOOL BOARD BOARD BUSINESS MEETING

McDonogh #35 High School, Mack Spears Auditorium
1331 Kerlerec Street
New Orleans, Louisiana 70116
June 17, 2014
4:30 PM

Call to Order – Roll Call

Pledge of Allegiance

Purpose of Hearing

General Counsel Edward Morris

Orleans Parish School Board – Public Hearing on proposed amended Board policies:

➤ **OPSB Amended Policies**

- **Policy G766 – Accommodations for Employee Rights Under Provision of Law** (*new policy*)

Rationale: A policy amendment detailing the process for employees to express breast milk.

Recommendation: That Orleans Parish School Board adopts the amendment to Policy G766- Accommodations for Employee Rights under Provision of Law.

- **Policy B206-Board Committees** (*amendment to current policy*)

Rationale: Refer to supporting documentation

Recommendation: That Orleans Parish School Board adopts the amendment to Policy B206 reading regarding Board Committees.

Q & A



ORLEANS PARISH SCHOOL BOARD PUBLIC HEARING GUIDELINES

1. The public hearing will begin with of the proposed new and amended board policies by the Superintendent or his designee.
2. Anyone wishing to address the Board Policies should fill out a card located on the table and submit it to the Board Secretary. Cards will be received up to one-half hour after the meeting begins (**Notation: The Public Hearing begins at 4:30 PM**).
3. General Counsel to the Board will be responsible for the orderly and efficient conduct of the hearing and may set a reasonable time limit for each presentation depending on the number of cards received.
4. Each speaker will be limited to two (2) questions per item. General Counsel will recognize the speaker and give him/her permission to proceed. The speaker shall state his/her name and address for the Board records.
5. Those who have a group concern are encouraged to select a spokesperson from the group to address the concern.
6. Speakers are expected to be as concise as possible and to present their questions and comments in an objective manner in accordance with good taste and decorum and without reference to or insinuations against the Board, its members, or school system employees.
7. The Superintendent or his designee will serve as the official respondent to questions posed by the public.
8. Disruptions or disorderly conduct at the public hearing will constitute grounds for the presiding officer to ask security personnel to remove the offender.

**G766 – ACCOMMODATIONS FOR EMPLOYEES’ RIGHTS
UNDER PROVISION OF LAW**

The Orleans Parish School Board recognizes the rights of employees under the provision of law and shall make reasonable accommodations to comply with the rights of its employees as required by law.

ACCOMMODATIONS TO EXPRESS BREAST MILK

The OPSB requires each school and office site under its jurisdiction to provide an appropriate and private room, other than a restroom, that may be used by an employee to express breast milk. The school or site supervisor shall reference this policy in the school’s employee handbook or in a written communication to employees and shall identify the location and procedures for the accommodation. The employee shall notify, in writing, the supervisor of the intent to use the accommodations. The employee shall provide the supervisor a schedule for this purpose and to the extent possible, shall schedule the time within her break period. Supervisors in consultation with the employee have the discretion and flexibility to provide other accommodations as long as the employee fulfills work schedule requirements. The accommodation shall be available to the employee for up to one year following the birth of her child. LA. R.S. 17:81.

B206 – BOARD COMMITTEES

STANDING COMMITTEES/COMMITTEE OF THE WHOLE

~~The School Board President is authorized to create standing Board committees to be charged with deliberations of certain issues as deemed necessary. The President shall appoint members with the approval of a majority of the Board present and voting. Such committees shall be composed of members of the Board whose chairperson shall be appointed by the President, and whose membership terms shall coincide with the President's term. Committee chairpersons shall be appointed by and are removable by the President.~~

~~Committees~~ Standing Board committees shall meet regularly as a committee of the whole, which shall include the entire Board membership, and shall report their findings and recommendations to the Board for approval. ~~The President of the Board shall be an ex-officio voting member and the Superintendent shall be ex-officio non-voting member of all committees.~~ The committee of the whole meeting agenda shall include a separate category for each standing committee. The agenda shall list under each standing committee category the issues for discussion or action by that committee.

~~The President shall act as chair of the committee of the whole. The President shall temporarily relinquish the duties of the chair to each standing committee chairperson as their respective agenda category appears on the agenda.~~

~~Other special committees may from time to time be appointed by the Board to study specific issues. The membership of any special committees need not be restricted to members of the Board, but shall include such persons who may have knowledge or interest in the subject studied.~~

~~The agenda, time, date, and location of committee meetings shall be set by the committee chairperson. The Superintendent, administrative staff or any Board member shall have the right to have an item included on the agenda. Each item submitted for the agenda shall be placed under the standing committee category that most closely relates to that item. Any item(s) referred to a committee during a Board meeting pursuant to the receive/refer process, shall be placed on the committee's agenda for consideration. Where a question arises regarding whether an item falls within the scope of a committee, the final determination shall be made by the Board President in consultation with the General Counsel.~~

~~Agenda items shall be submitted at least fourteen (14) days prior to a scheduled committee of the whole meeting, except in limited instances in which an item could not have been submitted by the deadline and requires immediate action by the committee prior to the next scheduled meeting date. The agenda shall be distributed to Board members and published for public review at least seven (7) days prior to the meeting date.~~

~~All~~ The committee of the whole meetings shall be properly noticed and open to the public, except in those instances allowed as provided by state law. A majority of the committee of whole membership shall constitute a quorum for purposes of making recommendations or taking any action that has been previously authorized. ~~Only appointed members of the Committee shall be allowed to vote on action items submitted to the Committee.~~

The following are ~~several~~ standing committees and the scope of their duties:

Accountability and Charters Committee

The scope of the duties of the Accountability and Charters Committee shall include, but not be limited to:

1. Develop district academic and educational goals
2. Oversee development of the student policy handbook
3. Coordinate district's accountability in compliance with policies of the Board of Elementary & Secondary Education
4. Assure a progressive curriculum that meets state guidelines and Board goals
5. Oversee teacher certification and supply
6. Assure district compliance with academic, educational, and legal standards
7. Oversee district academic and educational performance
8. Assure charter agreements compliance
9. Assure charter mandate compliance
10. Assure charter fiscal accountability

Budget and Finance Committee

The scope of the duties of the Budget and Finance Committee shall include, but not be limited to:

1. Ensure that the fiscal operations of the district are in accordance with generally accepted governmental accounting principles and pursuant to the best practices for fiscal integrity and accountability for public school districts, and more particularly as relates to:
 - a. Payment of debt
 - b. Capital funds
 - c. Investments
 - d. Receipt of revenues due
 - d.e. Disbursements of revenues
2. Evaluate district financial and operational functions and performance, including but not limited to:
 - a. Employee salaries and benefits
 - b. Safety and risk management
 - c. Insurance
 - d. Opportunities to increase financial assets
 - e. Legal settlements and obligations
 - f. Purchasing
 - g. Audit advisory

Legal and Legislative Committee

The scope and duties of the Legal Committee shall include, but not be limited to:

1. Ensure that the ~~legal~~ operations of the district are in accordance with current legal standards and pursuant to best practices for legal representation of public school districts as relates to:
 - a. Litigation

- b. Federal and State compliance
 - c. Collective bargaining
2. Evaluate and act upon the recommendations of the ~~Office of the~~ General Counsel relative to legal agreements, including but not limited to:
 - a. Contracts
 - b. Cooperative Endeavor Agreements
 - c. Memoranda of Understanding
 - d. Charter Agreements
3. Evaluate and act upon the recommendations of the administrative staff relative to board policies, procurement procedures and other board matters of a legal nature.
4. Monitor and ~~assess-evaluate~~ the ~~Office of~~ General Counsel, and jointly with the Superintendent, evaluate the goals and objectives established by the ~~Office of the~~ General Counsel.
5. ~~The Legal Committee shall have oversight of~~ Oversee legal matters relative to Charter schools, to include:
 - a. Evaluate and act upon the recommendations of the administrative staff relative to the interpretation, enforcement, renewal and extension of Charter Operating Agreements;
 - b. Evaluate and act upon the recommendations of the administrative staff relative to the review, negotiation, and enforcement of contracts for services with charter schools, such as transportation, information technology, food service, and administrative fees;
 - c. Evaluate and act upon the recommendations of the administrative staff relative to federal and/or state legislation and regulations relative to charter schools; and
 - d. Review and recommend to the full Board matters relative to charter school disputes and negotiations.
6. Initiate and recommend legislative proposals that have an impact on the administration of education.
7. Review, analyze, and recommend a position on legislative initiatives that may impact the administration of education.
8. Communicate information regularly to the Board and to the public about legislative and regulatory issues that could potentially affect education.
9. Oversee the lobbying activities as necessary to ensure communication of the Board's positions on legislative matters to legislators and other policymakers.

Policy Committee

The scope of the duties of the Policy Committee shall include, but not be limited to:

1. Develop and review policies of the District to ensure compliance with all legal and operational requirements
2. Facilitate the process to fill all Board vacancies
3. Initiate and direct the process to apportion School Board districts
4. ~~Initiate and conduct the Superintendent's evaluation~~

Property Committee

The scope of the duties of the Property Committee shall include, but not be limited to:

1. Review construction contracts proposed by staff
2. Assure legal and efficient execution of construction agreements
3. Initiate and review disposal and/or acquisition of property and real estate
4. Initiate and/or review plans for capital improvements, inclusive of the School Facilities Master Plan for Orleans Parish and ensure the equitable use of all school buildings for all public schools in Orleans Parish.
5. Review contracts and assure property and facility maintenance meets Board goals

AD HOC COMMITTEES

Other ad hoc committees may from time to time be appointed by the Board to study specific issues. The membership of any ad hoc committees need not be restricted to members of the Board, but shall include such persons who may have knowledge or interest in the subject studied. Meetings of ad hoc committees shall be properly noticed and open to the public.

Ref: La. Rev. Stat. Ann. § 17:81.

Amended: _____