



Orleans Parish School Board

2401 Westbend Parkway - Suite 5055

New Orleans, LA 70114

<https://opsb.us/>



Job Description

ELEMENTARY TEACHER – EDGAR P. HARNEY

School District Information

The vision of the Orleans Parish School Board (OPSB) is that every student receives a high-quality education that fosters his or her individual capabilities, while ensuring that they thrive and are prepared for civic, social, and economic success

Background Information about Edgar P. Harney

On November 15, 2018, the Orleans Parish School Board (OPSB) Superintendent initiated the process to revoke Spirit of Excellence Academy, Inc.'s charter agreement to operate Edgar P. Harney Spirit of Excellence Academy (Harney) pursuant to OPSB Policy HB and the Spirit of Excellence Academy, Inc.'s operating agreement with OPSB.

OPSB Policy HB provides that the Superintendent may revoke a school's operating agreement during its charter term based upon multiple grounds, including: material violation of the operating agreement; egregious and/or consistent violation of federal, state or local laws or School Board policy; and gross mismanagement of public funds.

Unless the Superintendent's recommendation to revoke the charter is rejected by the Orleans Parish School Board, OPSB will direct-run the school as early as January 2019 through the remainder of the school year.

The following position is being filled for the remainder of the 2018-2019 school year, if the revocation becomes final, and will terminate at the end conclusion of the 2018-2019 school year.

Position Summary

The Elementary Teacher is a school based position located at Edgar P. Harney that focuses on the development and academic success of students. This position ensures students are well equipped and prepared to become productive citizens through cognitive learning and positive relationships with students and families.

Essential Duties and Responsibilities

- Create an environment that is conducive to learning and enhances students' educational experience;
- Analyze data from assessments and benchmark testing to drive instruction;
- Meet those standards of performance for his/her individual teaching assignment developed by the Orleans Parish Public School System. Those standards include the Louisiana Components of Effective Teaching;
- Adjust lesson plans to meet the needs of students in the classroom;
- Guide the learning process of students in the classroom toward the achievement of curriculum goals set by the Orleans Parish Public School System and/or appropriate federal guidelines;
- Assist the administration in implementing all Board policies;
- Achieve those objectives/activities included in the Professional Growth Plan developed jointly with the principal or assistant principal as part of the accountability process mandated by the State Legislature;

- Consult with administrator(s), colleagues, students and/or parent on a regular basis;
- Plan and supervise purposeful tasks for paraprofessional(s) and volunteer(s) assigned;
- Cooperate with administrator and/or department head in assessing the performance of teacher aide(s) and volunteer(s) assigned;
- Serve on and participate in professional staff committees/meetings required;
- Perform related duties as assigned by supervisor;
- Maintain compliance with all company policies and procedures;
- Performs other duties as required.

Educational Background

- Bachelor's degree required.
- Valid Louisiana teaching certification required.

Preferred Skills and Management Experience

- Excellent communication and interpersonal skills.
- Strong classroom management skills.
- Detail-oriented with strong organizational skills.
- Excellent written and verbal communication skills.
- Must possess the ability to establish and maintain effective working relationships with students, parents, staff, and outside agencies.

Work Environment:

Listed below are key points regarding environmental demands and the work environment of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

- Required to use motor coordination with finger dexterity (such as keyboarding, machine operation, etc.) part of the work day;
- Required to exert physical effort in handling objects more than 30 pounds rarely;
- Required to be exposed to physical occupational risks (such as cuts, burns, exposure to toxic chemicals) rarely;
- Required to be exposed to physical environment which involves dirt, odors, noise, weather extremes or similar elements rarely;
- Normal setting for this job is an office/school setting;

Reporting Structure:

The Elementary Teacher reports to the School Principal.

Direct Reports:

None.

FSLA Information:

This is a full-time, exempt position.

Salary:

Appropriate Teacher Salary

EEOC Statement:

The Orleans Parish School Board is committed to equal employment opportunities regardless of race, color, genetic information, creed, religion, sex, sexual orientation, gender identity, lawful alien status, national origin, age, marital status, and non-job related physical or mental disability, or protected veteran status.